

RHOLD JAMES STEVEN S. NAVARETTE

WEBSITE DEVELOPER

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WordPress Website Developer skilled in building clean and responsive sites using Elementor. I enjoy turning ideas into simple and useful web pages, fixing problems, and improving site speed and layout. I have experience handling full website setups, custom features, and smooth teamwork to deliver solid results.

AREA OF EXPERTISE

WordPress Website Building	Responsive Web Layouts	GoHighLevel (GHL) Management
Elementor Page Design	Technical SEO	Website Maintenance & Updates

KEY ACHIEVEMENTS

- **Rapid Career Advancement.** Promoted from Web Developer to Senior Web Developer within 1 year at Virtual Ventures Support, reflecting consistent high performance and leadership in web projects.
- **Leadership Recognition.** Advanced to Web Development Manager in under 2 years, leading teams, overseeing projects, and implementing processes that improved efficiency and outcomes.

PROFESSIONAL EXPERIENCE

Web Development Manager @ Virtual Ventures Support, Inc. Aug 2022 - Present

- Designed, developed, and deployed 50+ live websites using WordPress and Elementor, enhancing client presence and user experience.
- Managed full project workflows from planning to launch, ensuring quality, speed, and client satisfaction.
- Implemented technical SEO, site performance optimizations, and GoHighLevel (GHL) management to improve visibility, efficiency, and client engagement.

Software Engineer @ KODA Kollektiv Feb 2021 - Feb 2022

- Built web applications and developed APIs using Ruby on Rails.
- Managed full development cycles, including design, testing, debugging, and deployment of projects.
- Collaborated on project planning and implementation, delivering high-quality web solutions on time.

SIS Tech Support @ Virginia Food Mar 2019 – Feb 2020

- Diagnosed and resolved technical issues in the SIS application for sales representatives.
- Prepared daily performance reports for agents, tracking output and efficiency.
- Trained new users on software usage.

Design Associate (Contract) @ RipeConcepts OCT 2018 - DEC 2018

- Refined product designs using Adobe Illustrator and Photoshop, ensuring proper alignments and readable text.

EDUCATION

Bachelor of Science in Computer Engineering Jun 2013 - Mar 2018

University of Cebu - Main Campus

- Thesis on "Police Tracker (GPS, Live Camera Feed, Live Pulse Monitoring)"

ADDITIONAL INFORMATION

- **Languages:** English, Filipino, Cebuano
- **Other Experience:** Managed Facebook pages, ran online dropshipping stores, created and managed Facebook ad campaigns, and handled customer inquiries to convert leads into sales.

TOOLS & TECHNOLOGIES

